



Stanley M. Isaacs Neighborhood Center

415 E 93rd St, New York, NY 10128

Organization Overview

The Stanley M. Isaacs Neighborhood Center (Isaacs Center) is a non-profit, multi-service organization focusing primarily on the needs of children and low-income families, out-of-school and out-of-work youth, and aging New Yorkers. We operate programs at community centers located in the neighborhoods of East Harlem and Yorkville, and seek to deliver experiences that are impactful, innovative, and intergenerational. Through their involvement with *Education and Workforce Development at the Isaacs Center*, young adults engage in robust educational experiences at the same time as they receive workforce development training. This engagement is supported by individual case management. As a result of their participation, young adults involved in our program model enter or re-enter the workforce and earn the experience and credentials required to boost their hourly wage earnings and put them on a sustainable career path.

Position Summary

The Isaacs Center is seeking an experienced, engaging, and results-focused professional to provide 1) focused academic instruction to young adults (17-24 years of age) who are enrolled in literacy classes and 2) instructional support to young adults engaged in High School Equivalency and college readiness classes. The Instructional Leader will develop and provide evidenced-based literacy and math instruction, and work closely with an interdisciplinary team to create learning environments within our Education and Workforce Development Program Model where young adults who have traditionally not found success “in school” will thrive.

Responsibilities

Literacy Leadership and Instruction

- Teach reading, writing and language arts skills classes to cohorts of 12-15 participants during 8-12 week long cohorts. (There are no less than 4 cohorts per year.) Participants are expected to receive no less than 4 of instruction each day.
- Develop contextualized curricula. Incorporate current events and discussion. Utilize multi-media formats to present lessons.
- Provide intensive academic supports in the form of individual and small group instruction, and coordinate student support team (learning strategist, tutors, etc.).
- Coordinate and analyze participant assessments to track progress and refine instructional techniques in order to improve student performance.

Participant Support

- Continuously monitor progress of participants receiving intervention services in order to adjust instructional practice and participant grouping
- Identify areas for further instructional development of teachers. Plan for and execute professional development.
- Conduct classroom observations and provide feedback on a quarterly basis
- Observe classes and individual participants when necessary to help increase awareness and understanding of participants’ learning needs and to help differentiate instruction for participants with different learning styles or specific learning challenges.

General Program



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- Serve as an integral member of the Education and Workforce Development Team under the supervision of the Manager of Academic Services
- Meet routinely with the Manager of Academic Services, New York City Department of Education personnel and other learning specialists within the division to share information about participants, to set goals, and to engage in professional development.

Skills and Qualifications

- Minimum Bachelor's Degree in Education or related field, MA/MS a plus
- Minimum 2 years of successful instruction/facilitation
- Evidenced, successful engagement with an at risk population
- Experience with curriculum development, with specific focus on thematic units of study
- Superior organizational, verbal and written communication skills
- Experience with and working knowledge of the Test of Adult Basic Education (TABE) the current NYS High School Equivalency Exam (TASC).
- Dynamic, energetic personality.

The Stanley M. Isaacs Neighborhood Center is an equal opportunity employer and considers applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.